

<b>Circular Details</b>	21-30 / 5 October 2021 / A784861
<b>Previous Circular</b>	21-20 Postponement of the local government elections to 4 December 2021
<b>Who should read this</b>	Councillors / General Managers / All council staff
<b>Contact</b>	Council Governance Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>
<b>Action required</b>	Councils to Implement

## Pre-Election Guide for Councils

### What's new or changing

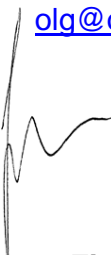
- The Office of Local Government (OLG) has prepared a *Pre-Election Guide for Councils*.
- The Guide provides updated and comprehensive guidance to councils on key tasks that need to be completed prior to the council election. The Guide also provides guidance to councils on the rules, restrictions and other considerations that apply to the decision's councils make and the way they exercise their functions in the lead up to the election.

### What this will mean for your council

- Councils' elections will be held on **4 December 2021**.
- The Guide provides guidance on the following:
  - the preparation and confirmation of non-residential rolls
  - the use of council resources for election purposes
  - staff political activities in the lead up to the elections
  - council publications during the "regulated period" in the 40 days prior to the election
  - publication of the end of term report
  - attendance by the mayor and councillors at council and community events prior to the election
  - media comment by the mayor and councillors prior to the election
  - caretaker restrictions in the 4 weeks preceding election day
  - planning for the first council meeting following the election
  - delegations to the general manager during the election period.

### Where to go for further information

- The *Pre-Election Guide for Councils* is available on the 2021 Local Government Elections webpage on OLG's website [here](#).
- For further information, contact the Council Governance Team on 4428 4100 or [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).



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